

AUSTRALIAN COLLEGE OF THEOLOGY
CROSS INSTITUTIONAL STUDIES

Cross Institutional Enrolments are available through the Australian College of Theology. All applicants need to ensure that once completed, the application for cross-institutional enrolment needs to be lodged well in advance of the enrolment deadlines, as later applications will not be accepted.

Definition of Cross Institution Student

Students who are currently enrolled in an award at another Higher Education Provider providing documentary evidence that nominated units completed at the ACT will count towards that particular award.

Documentation needed

For the purposes of Cross Institutional study, the ACT is the “host institution” and your current non-ACT college is the “home institution”.

Original documents required include:

- A current official transcript of your current program of study available from your home institution. Certified copies are also acceptable.
- You will also need to provide the ACT with a letter of authority from your home institution, stating clearly that you have permission to undertake Cross Institutional study at the ACT in the units of study concerned.
- Cross Institution students will pay for any unit(s) undertaken at the ACT (i.e. pay up-front, or submit an Electronic Commonwealth Assistance Form for a FEE-HELP loan to cover the tuition fee of units taken through an ACT college).

The above documents should be supplied to your primary sponsoring ACT college for application.

Variations to enrolments

As an enrolled cross-institution student you cannot add additional units to your approved program.

Any withdrawal from a cross-institution unit must be completed before the census date. Failure to do so will lead to both academic and financial penalties. For further information, see Variation of Enrolment Policy on the ACT website www.actheology.edu.au

Further information

If you would like further information about Higher Education Fees please visit the following website— studyassist.gov.au

Simon Davies

Registrar

8 October 2019

policies/cross institutional enrolment studies